



## Deputy General Manager – Finance & Technology (Full-Time, Exempt)

### Overview

The Minnesota State Fair has been a part of Minnesota history since 1854. Today, we welcome nearly two million people who attend our annual fair from all fifty states and a multitude of countries around the world. The Minnesota State Fair, which is governed by the Minnesota State Agricultural Society, is a quasi-state agency that generates over \$70 million in annual revenue. The State Fair is completely self-funded and we receive no appropriations from the government.

The Minnesota State Fair is in search of an experienced leader, strategic thinker, collaborator and high performer to serve as our Deputy General Manager of Finance and Technology. The Deputy General Manager is responsible for overseeing the finance and technology division of the Minnesota State Fair to include planning, managing, and controlling the financial, technology and ticketing related activities of the organization. This includes strategic planning, forecasting, reporting and oversight of finance, IT infrastructure, data security, borrowing and investments. The position is part of the senior leadership team and works in partnership with all fair departments.

### Essential Functions

- Lead division departments including finance (accounting, accounts payable, accounts receivable, asset management, payroll), IT (infrastructure, applications, processes and data security) and ticketing (Grandstand, gates, Midway and Kidway) by providing direction and support with clear and timely communication.
- Lead long and short-range planning for the division and the organization including developing new initiatives and processes.
- In collaboration with other members of the Minnesota State Fair leadership team and departmental employees, oversee the development, implementation, operation, and controls of the essential business operating systems of the Minnesota State Fair.
- Define and implement key performance indicators and strategic objectives for the organization, facilitating measurement of those objectives and reporting results to the Minnesota State Fair leadership team.
- Identify financial and technology risks and mitigate them before they reach crisis levels. When crises are unavoidable, work with various departments to contain and control them.
- Analyze State Fair and vendor performance data and create models based on the analysis to assist CEO with financial decisions.
- Work with the leadership team to plan, execute and finance large capital projects.
- Maintain knowledge of developments and trends in finance, ticketing, and technology.
- Oversee and provide project management for new and existing technology initiatives including establishing policies around technology infrastructure.
- Integrate financial functions through interactions with the leadership team including preparation of annual budgets.
- Serve as liaison with banking, investment, bonding, and audit partners.
- Work with Accounting Manager to maintain compliance with generally accepted accounting principles (GAAP), federal, state, local and organizational laws (Ch. 37 of MN Statute), regulations, guidelines, and best practices, maintain accounting system according to GASB accounting standards and internal audit controls and procedures.
- Prepare division budgets, reports and approve expenditures.
- During peak activity times work extra daily hours and periods with no days off. This will include weekends and extended hours during the month of August including the 12 days of the Minnesota State Fair.

## Required Qualifications

- Bachelor's degree in accounting, finance, or a related area of study; and a minimum of seven to ten years of experience in a related industry; or equivalent combination of education and experience.
- Knowledge of accounting practices.
- Knowledge of technology strategies.
- Willingness to be flexible, problem solve and work in a fast-paced environment with changing workload and sudden shifts in priorities.
- Experience in leading and managing a team.
- Ability to communicate and collaborate with diverse stakeholders including a wide variety of staff members, board members, vendors and financial institutions.
- Strong leadership skills with the ability to motivate employees, think strategically and make decisions in the best interest of the organization.
- Extensive experience with Microsoft Office Suite with an emphasis on Excel.
- Ability to navigate competing priorities under pressure.
- Knowledge and experience with Acumatica, UKG Workforce Ready, and Momentus Enterprise preferred.
- Must exemplify professionalism, honesty and integrity.
- Strong negotiation skills.
- Strong oral and written communication skills.
- Project management, problem solving and interpersonal skills.
- Must maintain confidentiality around sensitive information, policies and procedures.

## Employee Benefits

- State Pension Plan
- Paid Vacation & Sick Time
- Medical Insurance
- Dental Insurance
- Vision Insurance
- Short Term Disability
- Long Term Disability
- Employer Paid Basic Term Life Insurance
- Optional Additional Life Insurance
- Child Life Insurance
- Employee and Spouse Accidental Death and Dismemberment Insurance
- Pre-Tax Savings Options including Medical Dental Expense Account, Dependent Care Expense Account, Transit Expense Account – Parking and Bus Pass/Vanpool.
- Employee Assistance Program (EAP)
- Employee Development Opportunities

If you're interested in applying for this position you can apply online by visiting our career portal at:

<https://secure6.entertimeonline.com/ta/6121938.careers?CareersSearch>